## **Information & Referral Volunteers**



## Tasks:

- Must have a computer with internet access.
- Responds to incoming cell phone messages.
- Enters Handy Helper & Medical Equipment requests into online database.
- Provides referrals to local services and vendors from the NID Resource list.
- Delivers phone bag equipment to the next volunteer at the end of the day.

## Time Commitment:

- Self-selected 1 or 2 days every 4 weeks.
- Hours of operation are 9 am to 5 pm, Monday through Friday.